

Minutes of the **Overview and Scrutiny Committee**
of the **Test Valley Borough Council**
held in Crosfield Hall, Broadwater Road, Romsey
on Wednesday 9 September 2015 at 5.30 pm

Attendance:

Councillor C Lynn (Chairman)	(P)	Councillor A Finlay (Vice Chairman)	(P)
Councillor N Adams-King	(P)	Councillor D Baverstock	(P)
Councillor P Bundy	(P)	Councillor J Cockaday	(P)
Councillor S Cosier	(P)	Councillor D Drew	(P)
Councillor B Few Brown	(A)	Councillor K Hamilton	(A)
Councillor I Jeffrey	(P)	Councillor J Lovell	(A)
Councillor J Neal	(P)	Councillor B Page	(P)
Councillor T Preston	(P)	Councillor J Ray	(P)
Councillor K Tilling	(P)		

Also in attendance:

Councillor Z Brooks
Councillor C Collier
Councillor P Giddings

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Minutes

Resolved:

That the minutes of the meeting held on 22 July 2015 be confirmed and signed as a correct record.

119

Community Safety Panel Update

The Community Safety Panel Lead Member advised the Committee that work was not yet complete due to unforeseeable circumstances and that several outstanding issues required investigation.

120

Council Tax Support Panel

The Committee considered the draft scoping template for Council Tax Support Panel and after detailed consideration the following amendments to the template were agreed:

Section 5 It was suggested that gathering evidence should take place prior to consultation and that the Panel should determine an appropriate range of options on which to consult.

Section 6 Change the word 'affect' to 'effect' and include ideas around creating a framework or scheme.

Resolved:

That the Council Tax Support Panel's Scoping template, as amended, be approved.

121 **Planning Advisory and Planning Process Panel**

The Committee considered the draft scoping template for the Planning Advisory and Planning Process Panel and after detailed consideration the following amendments to the template were agreed:

Section 5 **Planning Committee Function & Structure**

To review **effectiveness** of Planning Committee process and procedures and member involvement in it.

Section 7 Alter the wording to read 'A number of new members have been elected in May's election and have **no** experience of the current system.

Councillor Cosier thanked the Panel for all their hard work.

Resolved:

That the Planning Advisory and Planning Process Panel scoping template, as amended, be approved.

122 **Planning Panel**

The Committee considered the draft scoping template for the Planning Panel.

Members were advised that further information and evidences would be presented at the meeting in January.

Resolved:

That the Planning Panel's scoping template be approved.

123 **Programme of Work for the Overview and Scrutiny Committee**

The Committee was reminded of the training session taking place on Friday 11 September.

Dependant on availability, it was agreed to move the meeting scheduled to take place on 4 November to 5 November.

(Post meeting note: this has subsequently been changed to Monday 2 November due to a Licensing Committee scheduled on the 5th).

It was suggested that the 22 December meeting be cancelled.

Members discussed the electronic calendar invites. They were advised that the process was being looked at.

The Committee considered and updated the Work Programme as follows:

- The Community Safety Panel Update report would be deferred to the 2 November meeting.
- The Scoping report for the Council Tax Support Panel to be included in the 2 December meeting
- The Scoping report for the Planning and Advisory Process Panel to be included in the 16 January meeting.
- The Scoping report for the Planning Panel to be included in the 16 January meeting.

Resolved:

That the future work programme, as amended, be approved.

(Meeting terminated at 6:30 pm)